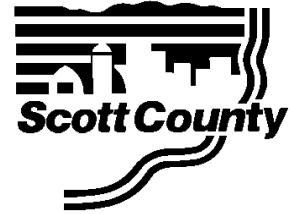


INFORMATION TECHNOLOGY

400 West Fourth Street
Davenport, Iowa 52801-1104
Ph: (563) 328-4100
www.scottcountyiowa.com



January 9, 2023

To: Mahesh Sharma, County Administrator

From: Matt Hirst, Information Technology Director

Subject: Organizational Change Recommendation – IT Department

Following much evaluation and discussion, I am submitting an organizational change request to reclassify the Technology Systems Specialist – Public Safety position to a Network Systems Administrator – Public Safety to IT outside of the budget process. This change meets the requirements considered per the County Classification and Compensation policy.

The justification for making the organizational change outside of the budget process is that there has been re-evaluation of the Technology Systems Specialist – Public Safety position. I had intended to submit the change as part of the budget process, however, with the recent turnover it is more efficient to request the change now and recruit for the position in the coming months rather than wait until July 1.

The Technology Systems Specialist – Public Safety position was created in 2017 primarily to provide dedicated technology support to the Sheriff’s Office. Since its establishment, the position has evolved to function at a similar level as a Network Systems Administrator both in terms of task responsibilities and skill level. With this most recent vacancy, we requested a review of the job duties, and the recommendation is for the position be reclassified to a Network Systems Administrator – Public Safety.

The cost differential in the two positions is \$3,459. The upgrade of the position will allow the County to be more competitive in today’s market and attract a more versatile individual for the position. By requesting an upgrade to an existing position, we remain fiscally responsible but have more flexibility in assigning tasks and skills amongst the existing staff.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

January 19, 2023

APPROVAL OF CLASSIFICATION AND STAFFING ADJUSTMENTS IN THE INFORMATION TECHNOLOGY DEPARTMENT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the table of organization for Information Technology be reduced by 1.0 FTE Technology Systems Specialist – Public Safety (total 0 FTE).
- Section 2. That the table of organization for the Information Technology Department be increased by 1.0 FTE Network Systems Administrator – Public Safety (total 6.0 FTE)
- Section 3. This resolution shall take effect immediately.